

# Meeting Minutes



University Council

## Budget and Finance

Tuesday, January 29, 2013

3:00 – 4:30 p.m.

BH – McCollester Conference Room

Meeting called by David J. Cummins

**Attendees:** David Cummins, Amy Gilliland, Joan Kaye, Jeanette Carson, Matthew Lee, Ken Linderman, Ali Hajjafar, Mary Beth Clemons, Dominick Donofrio,

**Absentees:** George Haritos, Michael Dzordzormenyoh, William Bediako

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### 1) Election of Chair/ Co-Convener

Amy Gilliland nominated Ali Hajjafar for Chair/Co-Convener.

Ali accepted the nomination, there were no other nominations. There was a motion from Amy Gilliland to elect Ali Hajjafar. The committee vote was unanimous in favor of Ali Hajjafar.

### 2) Approval of Minutes

Approval December 19, 2012 minutes with 1 edit/correction: minutes to reflect Matthew Lee was absent at the 12/19/12 meeting

### 3) Budget Update/Status of Planning for FY14

D. Cummins report to Board of Trustees Finance Committee: Early predictions Spring 2013 enrollment will be 4.5% below Spring 2012 resulting in a \$10 million tuition fee shortfall for FY 13. FY 13 revenues are off by as much as \$11 million. FY 13 fringe benefits [i.e.: UA Healthcare Insurance] and a couple of other cost areas are under budget.

### 4) Purchase of Books on UA Student Accounts

University Council Steering Committee received an Issue Brief from Student Government. Requesting U.C. look into whether students would be allowed to add the cost of their textbooks to their student accounts. This issue brief is tabled until Budget & Finance Committee members have opportunity to review the document

### 5) New Business

Matt Lee asked the committee;

- 1) Annual graduate assistant budget is consistently delayed which results in prospective GA's accepting offers from other universities. Matt Lee asked if this committee could request of the university administration to make the GA budgets available earlier than in previous years. 2) Matt Lee feels this committee should have some level of involvement in university mid-range budget planning, which is consistent with the committee's bylaws and 3) active involvement in discussions about what impact future faculty/staff retirements will have on the university.

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**Meeting adjourned at 4:30pm**

### Additional Instructions:

Future scheduled meetings are: 2/19, 2/26, 2:30-4:00pm Buchtel Hall McCollester Room

**Tentatively hold the following dates if additional meetings are required:** 3/5, 3/12, 3/19, 3/26, 4/2, 4/9, 4/16, 4/23, 4/30, 5/7, 5/14, 5/21, 5/28, 6/4, 6/11, 6/18, 6/25, 7/2, 7/9, 7/16, 7/23, 7/30 –

Time 2:30-4:00pm - Buchtel Hall McCollester Room

Minutes submitted by Jeanette Carson